

11-2-2015

**CITY OF MUKILTEO, WASHINGTON
CITY COUNCIL MEETING MINUTES**

October 19, 2015

City Council Chambers – 11930 Cyrus Way

CALL TO ORDER Mayor Gregerson called the meeting to order at 7:00 PM and led the flag salute.

ATTENDANCE Mayor/Councilmembers
Mayor Gregerson, Council President Champion, Councilmembers Schmalz, Cook, Grafer, and Wheeler. Councilmembers Lord and Vanderwielen were absent.

City Staff

Management Services Director Phillips, City Attorney Summerfield, Finance Director Volesky, Fire Chief Alexander, Community Development Director Love, Public Works Director McGaughey, Planning Manager Pickus, Associate Planner Ritter, Assistant City Engineer Swisstack, other City staff and members of the public, Executive Assistant Passovoy, and City Clerk Keefe.

**SPECIAL
PRESENTATIONS**

Lloyd Skinner presented the 2015 American Planning Association (APA) and Planning Association of Washington (PAW) Joint Annual Planning Award to the City of Mukilteo for its Comprehensive Plan 2015 – 2035 Moving Mukilteo Forward (Plan). Mr. Skinner stated the award committee was very impressed with the Plan's story telling of the city's history and future, how the public was engaged in a variety of ways in writing the Plan, and how the Plan relates to planning and community values. In recognition of the outstanding leadership of Community Development Director Love and the support of Planning Manager Pickus, Mr. Skinner presented Mayor Gregerson and the City Council with the APA/PAW Comprehensive Plan award.

Council President Champion commended Planning department for their vision and dedication and the leadership of Director Love. He stated the Plan is very compelling and was very impressed with the writing of Manager Pickus. He also recognized the Planning Commission's work on the project.

Director Love thanked her staff and the Planning Commission for the collaborative effort that was involved, the Mayor for her vision, and the council for adopting the Plan. It sets the framework for the next two generations.

AGENDA ORDER No changes

**MAYOR AND
COUNCIL
COMMENTS**

Councilmember Grafer brought attention to the handouts submitted to Council regarding two important issues facing the Snohomish Health District. One is creation of a "Vaping" ordinance similar to the smoking in public ordinance, still in the drafting phase for public comment. The other is governance and finance options because the Health District needs to find ways to do business differently. One option is turning the Health District back over to Snohomish County.

**PUBLIC
COMMENTS**

Paine Field Stormwater Project (AB15-110) – initiated at meeting

Bill Lider, Lynnwood, sits on the board of the Sno-King Watershed Council. Mr. Lider referred to a letter presented to the Mayor and Council this evening expressing concerns about the methodology used to model changes in the stormwater runoff for the Snohomish County Airport's Hot Spot 1 & 2 Remediation project for pavement removal

**PUBLIC
COMMENTS
continued**

and replacement which will directly affect Japanese Gulch and Big Gulch. Mr. Lider has forwarded copies of the drainage report and construction drawings to Public Works Director McGaughey and stormwater engineering staff for review. Mr. Lider is asking the city council to appeal the Airport's Hot Spot 1 & 2 Remediation project and force the Airport to provide the stormwater controls that are required under its own stormwater manual and stormwater code. The deadline to appeal is October 26, 2015.

Council President Champion asked if Mr. Lider had talked to the airport and if Sno-King Watershed Council is appealing the project. Mr. Lider replied he had spoken with two individuals associated with the airport project and that the Watershed Council is currently appealing another project and do not have the funds to appeal this project as there is a \$500 filing fee for each appeal.

Councilmember Wheeler asked Public Works Director McGaughey if he had reviewed the plans. Mr. McGaughey had not but opined the project has a direct effect on Mukilteo.

Charlie Pancerzewski, Mukilteo, supported filing of an appeal to the project.

Considerable discussion followed between the council and city staff regarding filing an appeal without first expert review of the project plans; the time and cost of expert review of the plans; timely review of plans and valid grounds for appeal.

Motion: To allocate funds necessary for appeal if it is determined by staff to be in the best interest of the city.

Motion By: Cook

Seconded By: Wheeler

Action: No vote taken. City Attorney Summerfield strongly recommended professional review of the plans prior to filing the appeal as the city cannot expand into new areas after an appeal has been filed.

Main Motion: To include above motion and to ask for a cap on funds not to exceed a \$500 filing fee plus \$2,000 for professional services for review.

Made By: Wheeler

Seconded By: Grafer

Action: PASSED unanimously

CONSENT AGENDA

Mayor Gregerson asked if there were any items on the Consent Agenda that Council wanted to abstain from or pull for questions. Hearing none, Consent Agenda items were approved as listed.

1. Approval of Meeting Minutes of October 5 and October 12, 2015 (AB15-01)

2. Approval of Payment Vouchers Totaling \$870,297.07 (AB15-02)

Payroll

Direct Deposit #27259-27383	268,821.72
Benefits/Deductions #39598-39618	<u>188,698.37</u>
Payroll Total	457,520.09

Other Disbursements

Claims Checks #72348-72474	374,417.68
Wire Transfer #91815	<u>21,311.72</u>
Claims Total	395,729.40

**BUSINESS ITEMS
continued**

increase, currently at \$7.85 per ERU (equivalent residential unit). The utility rate funds the surface water services, including fulfilling NPDES Phase II Permit requirements.

Director McGaughey provided four rate scenarios for Council to consider.

1. General Fund Supplemented – No CIP (capital improvement program)
2. General Fund Supplemented – 2018-2032 CIP
3. Utility Funded – 2017-2013 CIP
4. Utility Funded – 2016-2030 CIP

Staff is recommending Scenario 3 as it will bring the utility into compliance by allowing purchase of additional equipment, supplies, materials, and staff and creating sustainability.

Councilmember Schmalz asked about funding for the GIS positions. Director McGaughey explained currently 75 percent is being paid by the city and 25 percent is being paid by the water district. To bring that person completely in-house, the 25 percent will be new spending in the 2016 Budget. Each scenario also includes a new position for a GIS coordinator, in addition to the current GIS technician.

Council President Champion asked for an explanation of the zero Capital Improvement Plan in scenario 1 and if contracting for GIS was explored. Director McGaughey replied scenario 1 is only focused on the NPDES in the 2016 Budget and does not build capital. GIS is like a daily operation; data is fed into the system from field staff. Contracting that service would be very expensive.

Councilmember Schmalz asked if the financial assumptions were based on inflation to which Director McGaughey concurred there was an inflation component from the Bureau of Labor & Statistics based on a ten-year average built into the study.

To answer a question from Mayor Gregerson, Director McGaughey stated turn-around time for larger plan reviews is currently 3-4 weeks. For scenarios 1 and 2, there is minimal staff time available for surface water plan review, which would likely result in adding several weeks onto that timeline, and would require additional funding to sub-contract out.

Council President Champion asked about bonds as a funding source. Director McGaughey stated the city could use bonds to fund the revenue stream but the scenarios presented are based on cash.

Management Services Director Phillips added no other cities are contracting for these types of services; renting equipment for daily operations is very expensive.

Charlie Pancerzewski, Mukilteo, voiced concerns about the proposed rate increases.

Tom McGrath, Mukilteo, voiced concerns about the proposed rate increases.

Council President Champion would like to see a 2016 Budget proposal for each of the four scenarios presented.

Mayor Gregerson confirmed all four scenarios are still on the table.

6. Monthly Finance Update (AB15-25)

Finance Director Volesky presented comparisons of 2013, 2014, and 2015 actual expenditures and general fund revenue comparisons for 2014 and 2015.

Charlie Pancerzewski, Mukilteo, shared concerns about projected revenue streams.

OLD BUSINESS

Councilmember Schmalz referenced the Washington State Ferries Open House at Rosehill Community Center on November 12 and on Whidbey Island on November 10 to discuss alternatives for the road diet and pedestrian bridge and stated his opinion that the city would have a say in the project had it received the SR525 Pedestrian Mobility Grant.

Councilmember Schmalz asked if any changes to business license will be implemented into the 2016 Budget. Mayor Gregerson reported the city is still conducting outreach about the options through the Economic Development Committee and is planning to bring a revenue neutral proposal to Council. He also reported on the October 6 and 12 Finance Committee meetings. He also thanked Mr. Lider for coming to the Council with the information about the Paine Field stormwater project and suggested the city should be on a mailing list to keep informed of Paine Field activities.

Councilmember Cook reported that the Youth Advisory Committee is planning a council debate at Kamiak High School this week. She also reported that the Public Safety Committee will be touring the Paine Field Tower.

Council President Champion reported the Department of Transportation is going to announce an inclusive plan for model drone operators to register their vehicles. He also stated he is the city representative to the Paine Field Community Council and assured Council will be kept informed of all Paine Field activities.

In response to comments from Councilmembers Cook and Schmalz at last week's work session, Mayor Gregerson reported permits are currently on the city's website which is being redesigned to make it more user friendly. Mayor Gregerson also reported attending the Snohomish County Council Finance Committee meeting to express the city's support of the Historic Aviation Campus concept. She also commented on the status of the lease option agreement the County signed with Propeller Airports.

PUBLIC COMMENTS

Charlie Pancerzewski, Mukilteo, shared his opinion about the city's Standard & Poor's rating.

NEW BUSINESS None

STAFF COMMENTS None

ADJOURNMENT The meeting adjourned at 9:53 PM.

These minutes are excerpts from the Council proceedings. An audio recording of the meeting was made.

Prepared by:



Janet Keefe, City Clerk